

# BALTIMORE RAVENS: PSL TRANSFER REQUESTS

Baltimore Ravens Permanent Seat Licenses (PSLs) are fully transferable, subject to terms established by the Ravens, including the terms stated here and on the Transfer Request Form.

## TRANSFER TERMS: General

- Transfers will be processed from January 1 to May 15, and from September 1 to October 15, unless the Ravens, in their sole discretion, choose to extend the transfer deadline.
- The Baltimore Ravens will not be party to and will not be subject to agreements made between Transferor and Transferee outside of the contents of the Transfer Request Form and the Permanent Seat License Agreement.
- Parking passes are not transferable. Any parking passes issued in conjunction with the PSLs being transferred, and all rights associated with the parking passes, automatically revert back to the Baltimore Ravens upon transfer of the PSL.
- Signatures of both Transferor and Transferee must be originals. Photocopies, faxes, and other copies of signatures are not acceptable. Transferor's signature must be notarized. If Transferor resides out of state, a notary from Transferor's state of residence is acceptable.
- PSLs may not be transferred more than once in a 365-day period.
- All transfers are subject to a transfer fee, as set forth in the PSL Agreement and related documents.
- The Ravens will recognize only one PSL holder for each seat at any time.
- No transfer will be complete until the transferee agrees to assume all obligations of the transferor.
- The Ravens reserve the right to deny any transfer to any person, company or organization, in the Ravens' sole discretion.
- **READ THE TRANSFER REQUEST FORM CAREFULLY.** All transfers are subject to the rules and regulations of the Baltimore Ravens, including but not limited to rules and regulations referenced in the Transfer Request Form.

## Transferor (Current Owner of PSL(s)):

- If the current PSL owner has passed away, a copy of the death certificate, as well as Letters of Administration, must accompany the Transfer Request Form.
- Upon transfer of a PSL, the previous holder will no longer have any rights associated with the transferred seat, the PSL agreement, or any related documents.
- In the event a current PSL holder has any outstanding balance due on the account for the PSLs being transferred, the balance must be paid in full at the time of the transfer or the transfer will not be executed.
- The Transferee listed on the Transfer Request Form will be the **ONLY** person with authority to effect future transfers. In the event Transferee seeks to substitute a different person with authority to effect future transfers, Transferee must contact the Baltimore Ravens Ticket Office and submit appropriate documentation.
- If seats are being transferred out of a corporate account, the signature of authorization must be from the current Owner, President, CEO or CFO of the transferring company.
- The same person may not sign on behalf of both Transferor and Transferee.
- In addition to PSLs, Transferor may transfer certain non-PSL funds, including the following:
  - o Any payments already made for season tickets
  - o Any payments already made for playoff tickets
  - o Certain other miscellaneous account credits

If no dollar amount for non-PSL funds is specified on the form, the Ravens will not transfer any monies. If any monetary balance remains on Transferor's account once all PSLs seats have been transferred, the Ravens will return the balance to Transferor only upon receipt of a written request from Transferor.

## Transferee (New Owner):

- By executing the Transfer Request Form, the new PSL holder agrees to accept and be bound by all terms and conditions of the Ravens PSL Agreement. Transferee must read and understand the terms and conditions of the Permanent Seat License Agreement **BEFORE** completing the Transfer Request Form. Transferee may obtain a copy of the PSL Agreement from Transferor or the Ravens.
- It is your responsibility to keep up to date at all times the information in your PSL account with the Ravens.
- Address changes must be made in writing on the appropriate form provided by the Ravens and available on the Ravens' web site.
- We recommend that buyers of PSLs verify that the Transferor is authorized to transfer the PSLs before proceeding with the purchase by ensuring that:
  - o Transferor has possession of a fully-executed PSL Agreement, placing the PSLs in Transferor's name.
  - o Transferor is present when the Transfer Request Form is notarized.
  - o Transferee should call the Ravens Ticket Office to verify owner, seat location, and account number.
- If you are purchasing Club seats, you may be entitled to purchase a parking pass under the following circumstances:
  - o You own two Club I PSLs
  - o You own four Club II, III or IV PSLs
  - o The club seats in question reside on one account (not split between multiple accounts)
- Season tickets invoices must be paid in two installments annually:
  - o 50% due by the first week of March, as invoiced
  - o 100% due by June 1st, as invoiced
  - o Failure to meet this payment schedule puts you at risk of defaulting on your PSL account and losing the rights to you PSLs and season tickets.

## Completing the Baltimore Ravens PSL Transfer Request Form:

**Part I** To be completed by the current PSL holder (the Transferor)

**Part II** To be completed by the new PSL holder (the Transferee)

**Part III** To be completed along with the appropriate transfer fee

\*\*\*\*\* The full transfer fee must be submitted with the completed Transfer Request Form. \*\*\*\*\*

*Return the completed Transfer Request Form and fee by mail or in person to:  
Baltimore Ravens Ticket Office, 1101 Russell Street, Baltimore, MD 21230*

**Please call us at 410-261-RAVE (7283) if you have any questions about the transfer process**

# BALTIMORE RAVENS PSL TRANSFER REQUEST FORM

Seat Location(s) to be transferred: \_\_\_\_\_ Section: \_\_\_\_\_ Row: \_\_\_\_\_ Seat(s): \_\_\_\_\_

## Part I: To be completed by the current PSL holder (the Transferor)

The transferor hereby requests the transfer of the Seat Licenses identified above to the Transferee. Transferor acknowledges that the transfer will be complete only upon approval by Baltimore Ravens L.P. (the Licensor), and Transferor hereby releases the Licensor from any further obligations or liability to the Transferor with regard to the Seat Licenses so transferred.

Account Number: \_\_\_\_\_

Account Name: \_\_\_\_\_

Attention Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Additional Non-PSL Funds to be Transferred (i.e. season ticket or related funds) \$ \_\_\_\_\_

∞ By signing this Transfer Request Form, I knowingly and voluntarily: (i) represent to the Ravens and the transferee that I have full authority, power, and right to transfer, sell and assign the PSLs, free and clear of any interest or right of any other party; (ii) agree that the effect of this transfer request, if approved by Licensor, will be to transfer, assign, and relinquish all right, title, and interest in and to the above-described PSLs, including all right, title, and interest set forth in the terms and conditions of the PSL Agreement and all related documents; and (iii) release Licensor from any further obligation or liability to me with respect to the PSLs or the transfer set forth in this document.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

State of \_\_\_\_\_, County/City of \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned officer, personally appeared \_\_\_\_\_, known to me (or satisfactorily proven) to be the person(s) whose name(s) is/are subscribed to within the instrument and therein contained.

In witness hereof, I hereunto set my hand and official seal.

Notary Public \_\_\_\_\_ My commission expires: \_\_\_\_\_

## Part II: To be completed by the new PSL holder (the Transferee)

Account Name: \_\_\_\_\_

Attention Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

∞ By signing this Transfer Request Form, I knowingly and voluntarily: (i) agree to accept the transfer of the PSLs described above; (ii) upon approval of the transfer by the Licensor, agree to assume all obligations of the transferring party with respect to the above-described PSLs, including all terms and conditions of the PSL Agreement and all related documents; (iii) agree to abide by all applicable rules and regulations of Licensor, including rules and regulations relating to the revocation of individual tickets, season tickets, and PSLs; and (iv) release Licensor from any further obligation or liability to me with respect to the transfer set forth in this document.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Part III: To be completed by either Transferor or Transferee, and submitted with transfer fee:

As stated in the Permanent Seat License agreement (Section 3F), a per seat transfer fee of \$50.00 applies to all PSL transfers. The transfer request is not complete and will not be approved by Licensor until this fee has been paid in full.

Calculation: Number of Seats Transferred \_\_\_\_\_ x \$50.00 = \$ \_\_\_\_\_

Method of Payment:  Check/Money Order (attached)  Visa  Master Card  American Express

\* Make Checks Payable to Baltimore Ravens

Credit Card/Check Number: \_\_\_\_\_ Exp.: \_\_\_\_\_

Signature of Cardholder: \_\_\_\_\_ Total Amount: \$ \_\_\_\_\_

**Return Form and Payment To: M & T Bank Stadium Ticket Office, PSL Transfer, 1101 Russell Street, Baltimore, MD 21230**

### Transfer Approval: (Office Use Only)

LICENSOR: Baltimore Ravens Limited Partnership

New Account Number: \_\_\_\_\_

Approved by: \_\_\_\_\_  
Signature Title Date

Processed by: \_\_\_\_\_ Date Received: \_\_\_\_\_ Trans Batch: \_\_\_\_\_ Pmt Batch: \_\_\_\_\_